

# W. Erskine Johnston School Council Meeting Minutes April 18, 2017

6:30pm – 8:00pm (School Library)

1. **Principal's Update** (Marilyn)
2. **March Meeting Minutes** (March 22, 2017 Mandy) - approved
3. **Lunch Update:**
  - o **Term 3 lunch program update** (Sutha)
    - We must renew the Hotlunches.net website = \$367.50 - Laura will pay this to "EzS software" - early bird discount of \$50 until end of June.

| Term 3 Final Reported on 04/18/2017            |                     |                     |                    |
|--|---------------------|---------------------|--------------------|
| Term 3 - 2016/2017 (March to June 2017)        | Total Revenue       | Total Costs         | Net Revenue        |
| Milk and Juice for Term 3 (March to June 2017) | \$ 5,294.25         | \$ 4,479.75         | \$ 814.50          |
| Pita for Term 3 (March to June 2017)           | \$ 4,764.25         | \$ 4,012.00         | \$ 752.25          |
| Pizza for Term 3 (March to June 2017)          | \$ 11,710.00        | \$ 7,179.25         | \$ 4,530.75        |
| Teachers Pita for Term 3 (March to June 2017)  | \$ 90.00            | \$ 90.00            | \$ -               |
| JoJo's Special Lunch                           | \$ 365.75           | \$ 308.00           | \$ 57.75           |
|  |                     |                     | \$ -               |
| <b>Total for Term 3</b>                        | <b>\$ 22,224.25</b> | <b>\$ 16,069.00</b> | <b>\$ 6,155.25</b> |

#### 4. Financial Glance:

- o **Financial Report** (Julie / Laura) - Balance **\$45705.50** (See appendix 1)
- o **GoFundMe Cheques to be returned (Shawn)** - There were three individuals who would like to be refunded and will re-donate again through the Chimp site so they can receive donation tax receipts.

#### 5. Playground Update:

- o **Playground Update** (Mandy)
  - **Kinder Yard Update:** We received \$25,000 from the OCDSB for our project (YAY!). We now have approximately \$45,000 of our projected \$60,000 goal for the yard. We hope to get another \$7,500 from the City of Ottawa's Grant Program, and will raise the remaining funds by donations through Chimp. So it looks good for a new yard for September 2017! Mandy is now continuing the process of submitting our ideal components we would like to see in the yard. The following list will be submitted to the project manager (Dan Fournier) and he will put the project out to tender.

**Wish List:**

- o - rope climber (i.e. "Round up climber")
- o - boulder tunnel/climber
- o - play house with roof
- o - musical wall (in wall of play house or separate)

- - balance beam
  - - in-ground sand box
  - - timber stumps of different heights
  - - chinning bars or monkey bars
- **Playground equipment** (for all grades) - purchased! Balls, skipping ropes, sand toys, etc have been ordered through Spectrum Ed (\$534.11, 5% discount) and Flaghouse (\$1437.52 - free shipping to the school). 3 storage bins on wheels were purchased by Mandy at Walmart (\$67.73).

## 6. Event Recap:

- **April Movie night - Here is the breakdown for the food order:**

| Movie Night Report on 04/18/2017 |                  |                  |                  |
|----------------------------------|------------------|------------------|------------------|
| Movie Night - April 13, 2017     | Total Revenue    | Total Costs      | Net Revenue      |
| Pizzas/popcorn/pop/water         | \$ 453.00        | \$ 236.75        | \$ 216.25        |
| Pizzas - 7 extra boxes           | \$ -             | \$ 92.94         |                  |
|                                  |                  |                  | \$ -             |
| <b>Total for Term 3</b>          | <b>\$ 453.00</b> | <b>\$ 329.69</b> | <b>\$ 123.31</b> |

- **Lone Star night - \$251.76**

## 7. Upcoming Events:

- **June BBQ** - set for Monday, June 16th, 4:30-7:00pm. Shawn will be in charge of getting a food vendor, Mandy will try to find face painters (Girl Guides or highschool students), will get large freezies to give out to the kids, Laura or Julie will purchase bubbles/chalk. Rain date 1 week later (Monday, June 12)
- **Science Mobile-Community Event** - Laura works for Canadian Electricity Association (CEA), a not-for-profit association that acts as the national voice for safe, secure and sustainable electricity, promoting it as a key social, economic and environmental enabler that is essential to Canada's prosperity. Their annual National Electricity Month takes place in June and this year they are planning community events that reinforce the importance of electricity in our daily lives through educating, inspiring, and creating excitement around electricity and electricity sources! One of the events they are considering is a friendly internal competition between area schools that CEA's children attend - promoting leaders in energy conservation! The winning recipient would receive a CEA funded Science Mobile, The Canada Science and Technology Museum on wheels, facilitated 2-hour program where the students will have the opportunity to create unusual electrical circuits and discover how electricity travels, through practical experiments that are both simple and surprising.

### Requirements for Participation

1. Grade 5 or 6 participants totaling 100 students or less.
2. Provide 3 classrooms (desk and chairs do not need to be removed) and 1 gymnasium (or equivalent) for the workshops for a two-hour period of time. (Time of day is flexible).

3. Availability to receive Science Mobile preferably on June 6, 2017 however flexible to another date their services are available
4. Ability to distribute and obtain any clearances or permissions required by the school or school board.

- **The school needs to respond by April 25<sup>th</sup>, 2017 to be eligible. Mrs. Burans thought it would be a really great program, however space is an issue right now since the gym will be under renovation. She will speak with the teachers and look into it and get back to Laura.**

**No Further business, meeting adjourned.**

Appendix 1

## WEJ School Council

### The Sources and Uses of Funds for Year 2016-2017(As of April 18 2017)

|  |              |                             |
|--|--------------|-----------------------------|
| <b>Cash on hand at the beginning of the period (September 1, 2016)</b> |              | <b><u>\$ 7,687.99</u></b>   |
| <b>Add Revenues: Net Funds Raised</b>                                  |              |                             |
| -Hot lunch Program Term one (Oct-Dec 2016)                             | \$3,978.94   |                             |
| -Hot lunch Program Term two (Jan-Mar 2017)                             | \$3,757.23   |                             |
| -Hot lunch program Term three (Mar-Jun 2017) <i>Estimate</i>           | \$5,787.75   |                             |
| -Grant for Parent involvement  | \$500.00     |                             |
| -Poinsettias Plant Fundraiser  | \$240.02     |                             |
| -Sen's Night -Waiting for cheque                                       | \$732.00     |                             |
| -Valentine's Dance Night   | \$189.00     |                             |
| -Lone Star Fundraiser-Waiting for Cheque                               | \$251.76     |                             |
| -Movie Night-April 13, 2017  | \$480.81     |                             |
| -Grant for playground from the board                                   | \$25,000.00  |                             |
|  |              | <b><u>\$ 40,917.51</u></b>  |
| <b>Subtract Project Expenditure (or commitment):</b>                   |              |                             |
| -Razkids License Renewal (Remaining fund from teacher's supply)-Note 1 | \$(800.00)   |                             |
| -Outdoor Recess Equipment-Estimate-Note 2                              | \$(2,100.00) |                             |
|  |              | <b><u>\$ (2,900.00)</u></b> |
| <b>Cash Available for projects (April 18 2017)</b>                     |              | <b><u>\$ 45,705.50</u></b>  |

1. At the May 2016 meeting, the School Council approved the motion to allocate from Teachers' Supply Grant (\$800) to license renewal of the RazKids program

the remaining unspent funds in the upcoming school year.

2. At the May 2016 meeting, the School Council passed the motion to spend \$4000 for outdoor recess equipment, the actual expenditure is estimated at \$2100