



W. Erskine Johnson School Council

March 7, 2016 Meeting Minutes

Meeting commenced at 6:36pm.

Attendees: Principal Marilyn Burans, Shawn Armour, Ling Tian, Laura Cui, Lili O'Reilly, Sutha Manikauasager, Stephen Qi and Teacher Shannon Jorgensen.

MOTION: Council approves February 8th 2016 Meeting Minutes. ***Motion Passed.***

Principal's Update

The principal report from this meeting is available on the School Council web site at:
wejcouncil.ca/school-news/

Q: *What is the status of the Swipe Key security door lock?*

The Swipe Key security door lock has been installed and principal is waiting for bill. Council will reimburse school once bill is received.

Q: *Has the school library made any book purchases from the \$3,000 allocated by School Council?*
Nothing has been purchased.

Treasury Report - Laura

No treasury report was submitted at this March 7th, 2016 meeting.

Q: *How many teachers have submitted receipts for Teacher Supply 100?*
Only two or three teachers so far, and is still ongoing.

Hot Lunch Program - Sutha

Sutha submitted *Hot Lunch Interim Report for 2015/2016*, a snap shot as of 3/7/2016. See attached for details.

Financial highlights of HotLunch include:

- Net balance to Council via PayPal is \$32,350.41.
- Net Revenue (after total costs) both terms is \$8,180.89.
- Term 2 orders are in progress and expected to increase.
- Term 2 of Hot Lunch Ordering started 22 February 2016 and ends 11 March 2016.

The HotLunch.com site yearly license will expire at the end of June 2016. The renewal fee is \$350.00 with an early renewal discount of \$50.

MOTION: Council approves spending \$350.00 to renew license for HotLunch.com for another year. ***Motion Passed.***

Q: Can cash or cheques be used to pay for HotLunches, instead of PayPal?

The council will accept cheques for special cases on a one-on-one basis. Parents without access to a credit card or PayPal can contact the school office or council.

Family Movie Night - Ge

The next Family Movie Night will be Thursday, April 14 (PD Day is Friday April 15.) Movie selection will be *The Good Dinosaur*. Ge will coordinate event. Pizza and drink ordering will be offered. Time



of the event is 5:30pm for pizza, 6:00pm for start of movie. Computer or DVD player needed instead of using school laptop.

MOTION: Council approves spending \$100.00 for raffle items for Movie Night. **Motion Passed.**

Cake Walk Fundraising Event - Shawn

Shawn will organize Cake Walk event (parent donated cakes to be raffled at school). Flyer will be coming home after March break.

Cake Walk Date: Friday, May 6th (before Mother's Day weekend).

Ontario's Parents Reaching Out (PRO) Grant for 2015-2016

No news regarding the OCDSB \$1000 Grant proposal for a Math Night for WEJ.

Spring After School BBQ

Similar to last year's after school BBQ to be planned for June 15th, starting at 4:30pm. Suggestion of having fire/police vehicles at event. GrillMaster vendor to be considered if available.

Other Business & Questions

International Food Festival?

An international food festival was suggested as an alternative to using a vendor (GrillMaster) with parents donating food (like a potluck). Perhaps a survey could be used to gauge parents' interest level and number of volunteers? Consider June timeframe? Soccer field availability?

Anticipated Allocation of Council Funds next meeting?

The school's outdoor recess equipment has deteriorated and needs to be replaced. In previous years, replenishing the outdoor recess equipment amounted to \$1500 but it has been more 2 years since new equipment was purchased.

Contribution of WEJ SC funds to Earl of March Secondary School

In the unusual circumstances of when an OCDSB school is re-organised, where the grade 7 & 8 students transfer to another school, the school council is required to contribute a proportional amount of funds that were raised that school year to the other school, that being the Earl of March secondary school. WEJ SC bank account held \$4,067.16 as of the April 2015 SC meeting. The 7 & 8 grade students represented 1/3 to 1/4 of the WEJ student population.

MOTION: Council approves donate \$1250.00 to the School Council of Earl of March for towards the grades 7&8 students needs pending the approval of Brett Reynolds, OCDSB Superintendent of Instruction. **Motion Passed.**

Meeting adjourned at 8:06 pm.

Meeting minutes by Lili O'Reilly

Next School Council meeting will be **Monday, April 11th** (the 2nd Monday week of the month) at 6:30pm in the school library.



Hot Lunch Interim Report 2015/2016

Term 1 (Hot Lunch + Movie night)	\$23,383.88
Term 2 (from Feb 22nd to March 5th)	\$8,966.53
Total received by Paypal from Sept to March 5th	\$32,350.41
Cash payment - Term 1	\$ 40.00
Cheque payment - Term 1	\$ 153.50
Unpaid Term 2 (h [REDACTED])	\$ 37.50
Cash payment for term 2 (J [REDACTED])	\$ 37.50
Total amount received for both terms	\$32,618.91
Reimbursement milk term 1- ([REDACTED] h)	\$ (69.60)
Reimbursement for Juice term 1 credit ([REDACTED])	\$ (31.20)
Total Received for 2015/2016	\$32,518.11

All transactions through the Hot Lunch System (Sep. to March)

Total Paypal Amount	\$ 33,442.56
Paypal fees	\$ 1,092.15
Net balance to Council account via Paypal	\$ 32,350.41

TRX Totals for Period ::	\$33,442.56	\$1,092.15	\$32,350.41
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Term 1	Total Revenue	Total Costs	Net Revenue
Milk and Juice for Term 1 (Nov 10 th March 11th)	\$ 5,548.80	\$ 4,808.96	\$ 739.84
Pita for Term 1 (Nov 10 to March 11th)	\$ 5,476.50	\$ 4,563.75	\$ 912.75
Pizza for Term 1 (Nov 10th to March 11th)	\$ 12,073.50	\$ 7,896.00	\$ 4,177.50
Teachers Pita for Term 1 (Nov 10th to Mar 11th)	\$ 384.75	\$ 384.75	\$ -
Movie Night (Dec 17th)	\$ 204.75	\$ 161.25	\$ 43.50
			\$ -
Total for Term 1	\$ 23,688.30	\$ 17,814.71	\$ 5,873.59
Term 2	Total Revenue	Total Costs	Net Revenue
Milk and Juice for Term 2 (March to June 2016)	\$ 1,656.00	\$ 1,435.20	\$ 220.80
Pita for Term 2 (March to June 2016)	\$ 1,876.50	\$ 1,563.75	\$ 312.75
Pizza for Term 2 (March to June 2016)	\$ 5,298.75	\$ 3,525.00	\$ 1,773.75
Teachers Pita for Term 2 (March to June 2016)	\$ -	\$ -	\$ -
			\$ -
			\$ -
Total for Term 2	\$ 8,831.25	\$ 6,523.95	\$ 2,307.30
Combined Total for term 1 + 2	\$ 32,519.55	\$ 24,338.66	\$ 8,180.89