

WEJ SCHOOL COUNCIL MEETING MINUTES
October 21, 2014

Attendees

2014-2015 Executive:

Megan Cornell	Co-Chair
Brian Turner	Co-Chair
Vanessa Sully	Secretary
Shelley Ma	Treasurer

Joanne Irwin	Arc Transition Team
Sandie Cramm	Arc Transition Team
Marilyn Burans	Principal

Aniqua Khan	Teaching Rep
Gail Campbell	Non-Teaching Rep
Karen McBurney	

- Meeting called to order. Approved.

- Request that Sandy to be added to the attendees for June meeting. Approved as amended.

- Approval of September minutes. Approved.

Election of Chairs

- Still looking for vice-chairs for this year.

- Marilyn announced Megan and Brian had stated their revised intention to stand as co-Chairs again. No other nominations were received from the floor. Megan and Brian were re-elected as co-Chairs for the 2014-15 School Year.

- Introduction of Aniqua Khan: Learning Resource Teacher (as Teaching Representative) and Gail Campbell, Educational Assistant as Non-Teaching Representative.

School Lunches Update

- Brian and Marilyn says it's going well. Numbers are good.

- They've been getting help from some Grade 8 students.

- 140 pitas (Tues.)

- 330 pizza slices/60 pizzas (Wed.)
- 200 milk & juice

•Marilyn plans to make another announcement as this usually stimulates sales.

- 90% have paid through Paypal, 10% check
- \$1000 for pita, \$4200 pizza; \$17-18k for year

•Brian mentioned the possibility of another vendor; Kung Fu Bistro in Stittsville. They are peanut free but not nut free. Use almonds. Approx. \$3 per lunch. He will try to set up a presentation with samples.

•Lunch Lady another option. However, expensive. We would only profit about .45 per lunch. Could possibly hurt pizza sales.

•There were approximatel \$190 in discounts in multiple pizza orders. Brian would like to offer ALL food/beverage options on one ordering program and offer discounts to parents who order heavily.

•We have 8 volunteers working 1 day per month for distribution.

•Next term ordering will start early; cut off by December. There were concerns, however, of people being hesitant to spend the money before Christmas.

•\$21k in orders: \$900 currently in receivables.

Treasurer's Report

•\$17,371.62 Balance

•\$14,900 transferred from Paypal to WEJ Council Acct. on Oct. 16.

•Motion proposed by Shelley for requiring two signatures on cheques. Marilyn being the second. And that cheques be kept in her office. Seconded by Karen. None opposed. Carried:

- "BIRT the Principal of W. Erskine Johnston be one of the two signatures required on all cheques issued on the WEJ Council bank account, with the second being one of the Chair(s), secretary or treasurer of Council, and that the cheques for the WEJ Council bank account be regularly kept in the Principal's office";

•Second motion made that the Principal and Council may regularly issue cheques to WEJ public school in order to facilitate the payment to food vendors for the school lunch program. Joanne seconded. None opposed. Carried.

- “BIRT that the Principal and executive of Council may regularly issue cheques to W. Erskine Johnston school in order to facilitate the payment to food vendors for the school lunch programs”.

Fundraising

- Sold 10 hats at the Meet the Teacher BBQ. Price was lowered to \$10.
- Lone Star night not yet organized. Probably will be in second term.
- There is a company in Winnipeg that we may be able to use for the Holiday cards. However, their deadline for this year was Oct. 16. They provide all supplies and 10% goes to council.
- There’s a place on Hazeldean that we use for the Valentine’s cards. Someone needs to chair.
- Holiday Fair. Diane will head. It will be Sat. Nov. 29. \$1 entry or non-perishable food item gets you a ticket for the raffle.
- The school band will be having a coffee shop/bake sale to raise funds for their NYC trip.
- There will also be face painting, used book sale and a raffle.
- Tables will be \$40 each. This year we will try to sell to families first and then out to the public if we don’t sell enough.
- We may get a sign to advertise depending on the cost.

- Concern that we need to better quantify what we are fundraising for. We should take pictures fo the things bought last year so that parents can see exactly where the money was spent.

Meet The Teacher BBQ report

- Big success! Parents and Staff pleased.
- Great high school volunteers.

- Very pleased with Grillmaster. They were very professional and the food and options were great.
- Next time we need more ticket vendors. It was very busy. And we also need a rain plan.
- Do we need a VP of volunteers? Cindy offered to set up volunteer coordination online.
- Maybe a talent show next term?

Family Movie Night

- October 20, 2014. 6pm. Muppets Most Wanted.
- 130 registered. Gym can accommodate 200-230)
- Kids encouraged to wear costume.
- We will be using Jo-Jo's pizza.
- Glow bracelets, ring pops and hats will be on sale also.
- Thinking of having the guitar club play as people arrive. (Run by Ms. Stevens)

Transition Meeting for Grades 6 & 7

- Students at Earl of March now have heat.
- Wall of the gym are up.
- Main floor office possible early opening in February.
- Leacock is meeting tonight.
- Getting advice from the South Transitional Team on division of assets; council money, library books, desks, chairs, etc.
- There will be a parents meeting the beginning of November. We want to get them comfortable and familiar with the schedule.
- Marilyn wants the kids to be focused on this year and not the transition.

- EOM Principal, Mr. John Harris will be making a presentation with detailed pics, outline of the school day and there will be a discussion on bus times also.

- Parents of Grade 6 & 7 only for the meeting.

•School Council Meeting

•Principal Report

•October 21, 2014

- We had a very successful Terry Fox Walk/Run September 24th and raised \$2358.05 for cancer research.

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- The primary and junior students thoroughly enjoyed the Carp Fair, Friday September 26th.

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- There was an excellent turnout for Meet the Teacher, October 2nd. Everyone raved about the BBQ and complimented the format.

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- Photo Day October 17th went off very well. Earl Havlin continued after school with family photos

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- New staff includes Emily Finch, Educational Assistant and two lunch monitors, Satku and Nivine who will assist in the FKD rooms during the nutrition times.

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- There have been a number of extra curricular activities this month – including Intermediate and Junior Cross Country, Boys and Girls Football, Boys and Girls Junior Soccer, Junior and Senior band practices, Scrabble Club Grade, 8s are attending next Wednesday, the World of Work workshops at the Ernst and Young Conference Centre and junior students are off to the Beaverpond tomorrow.

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- On Friday October 10th, the PA Day, the staff worked diligently throughout the day on the SLP - School Learning Plan. The focus is critical thinking through accountable talk and effective listening.

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- We are anticipating a number of interesting visitors to our school next Friday, October 31st. There are a number of spooktacular activities planned for the day.

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- The Elementary Progress Report will be going home Thursday, November 13th. Parent Teacher interviews are Thursday November 20th in the evening 5:00 – 7:30 and Friday November 21st in

the morning. Some Kindergarten interviews will be scheduled on other days to accommodate the number of students in FDK.

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- On line interview scheduling will continue this year. Information on how to register will go home with the report cards.
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- Fund Raising focus. Thank you to the School Council for organizing the milk/juice and lunch programs. This school year, monies collected will be directed to technology, in school presentations/workshops, reading resources (English and French), and to assist students in need.
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- On Remembrance Day, Tuesday, November 11th, the grade 7 and 8 students will be participating in the Remembrance Day Ceremony and Parade, Part of the Earl of March and the Kanata Cenotaph, in Village Green Memorial Park, Colchester Square. A Remembrance Day assembly for grade 1 to 6 students will take place in the morning in the gym. Although space will be limited, parents are invited to attend. Kindergarten students will remember with a short activity in the Library.

- There were no additional questions.
- No other business.
- Meeting adjourned.

[AS REVISED AND APPROVED ON NOVEMBER 17, 2014 BY COUNCIL]